**JAY-AR B. BASE**

**Basak San Nicolas, Tagunol St., Cebu City**

**09478422687**

[**base\_jayar@yahoo.com**](mailto:base_jayar@yahoo.com)

**OBJECTIVE**

To provide customer satisfaction in the area of knowledge, skills, and attitude.

**PERSONAL DATA**

**Age:** 23

**Gender:** Male

**Status:** Single

**Birth date:** December 15 , 1991

**Birth place:** Cebu City

**Nationality:** Filipino

**Language/s Spoken:** English, Tagalog, and Cebuano

**EDUCATIONAL BACKGROUND**

**College:** Bachelor of Science in Information Technology

St. Cecilia’s College

Ward II, Poblacion , Minglanilla , Cebu

2008-2013

**Secondary:** Concord High School

Cabreros St. , Basak Cebu City

2004-2008

**Elementary:** Basak Elementary School

Basak San Nicolas , Cebu City

1998-2004

**WORK EXPERIENCE**

**Call Center Academy**

79 VEG building, General Maxilom Avenue, Cebu City

Telephone Operator, Technical and MS/Database Encoder

October 2012 - March 2013

**Wilcon Builder’s Depot**

Lot 2359, Lawaan II, Talisay City, Cebu

Brand Specialist(OUTRIGHT)

October 2013 – February 2015(present)

**SKILLS**

* Communication
* Encoding
* Perform Microsoft Offices
* Computer literate

**CHARACTER REFERENCES**

**\*Available upon request**